



Andrew J. Shahan, P.E., P.S., PMP

**MONTGOMERY
COUNTY ENGINEER**

451 West Third St

P.O. Box 972

Dayton, OH 45422-1260

(937) 225-4904 phone

(937) 496-7441 fax

September 4, 2024 Posting Date

Consultant Selection Process for:

- 1. MOT-CR32-04.26 PID 122004 Siebenthaler Road & Catalpa Drive Intersection Improvement**
- 2. MOT-CR23-00.35 PID 122103 Preble County Line Road Bridge Rehabilitation**

The Montgomery County Engineer's Office intends to contract for consultant services for the two (2) projects noted above in November 2024.

Our office will be following separate consultant selection processes for these two projects as outlined below:

- 1. MOT-CR32-04.26 PID 122004 Siebenthaler Road & Catalpa Drive Intersection Improvement**

This project has been awarded ODOT HSIP funding and includes safety funding in both the PE/Environmental and PE/Detailed Design phases of development. Consultant selection will follow ODOT's Local Public Agency (LPA) procedures through a one-step programmatic selection process. Notification for the consultant opportunity on this project will be through ODOT's Local Project Notifications website (<https://www.dot.state.oh.us/Divisions/Engineering/Consultant/RFPLLOILPA/Forms/LocalProjectNotifications.aspx>). Our target is to have this solicitation available on ODOT's website in September 2024.

The Montgomery County Engineer has assigned Jerry Sanor to serve as Project Manager. A scope meeting has been completed with District 7 staff and the scope of services will be made available as part of the solicitation. Our office will include pertinent information necessary for each consultant to prepare their letter of interest (LOI) in the solicitation, including but not limited to the scope of services, safety study and application, documentation of preliminary public outreach, and any existing plans for the intersection that may be available. The solicitation will also share required ODOT prequalifications, selection subfactors, selection committee members, and scoring criteria. **Consultant meetings will not be available for this project's consultant selection process and solicitation. Our office will provide a detailed summary of our expectations for project development as part of the information shared with the solicitation.**

2. MOT-CR23-00.35 PID 122103 Preble County Line Road Bridge Rehabilitation (also reference Exhibit 1 below)

This project has been awarded County Engineer's Association of Ohio's LBR program funding and includes federal funding in only the Construction and Construction Engineering phases of development. Consultant selection will follow the Montgomery County Engineer's Office consultant selection procedure dated August 26, 2024. Please note the 2024-08-26 announcement on our website related to our qualification-based selection process for projects that do not contain federal funding in the preliminary engineering or detailed design phases of project development. This solicitation is exclusive to those consultants who have either filed a statement of qualifications with our office in June 2024 or who will transmit a full statement of qualifications before September 27, 2024 as noted in the 2024-08-26 announcement.

The Montgomery County Engineer has assigned Cedric McGhee to serve as Project Manager. Cedric's contact information is (937) 225-4817 or mcgheec@mcoho.org. A scope meeting has been completed with District 7 staff and the scope of services will be available as part of the published solicitation on our website (<https://engineer.mcoho.org/projects/consultant-selection/>).

The office's consultant selection committee will include Cedric McGhee, David Shields, and Cameron Speare. The Montgomery County Engineer has identified a consultant selection subfactor – **consultants submitting a LOI as a Prime Consultant must maintain ODOT prequalification in all three (3) prequalifications: Level 2 Bridge Design, Level 1 Bridge Inspection, and Non-Complex Roadway Design**. Other required ODOT prequalifications can be maintained by subconsultants. Consultant interviews from a short-list are not anticipated.

Submit one (1) copy of the LOI using the provided template on our website in electronic file format (PDF) to Cedric McGhee. **LOI's are due no later than 2:30 pm on September 27, 2024**. Hard copies are not desired. Scoring criteria will include:

Category	Total Value	Scoring Criteria	Score
Management & Team			
Project Manager (<i>experience managing similar bridge projects; dedication to the project</i>)	20	See Note 1, Exhibit 1	
Strength/Experience of Assigned Staff including Subconsultants (<i>experience with design of similar bridge projects; structure type study experience; hydraulic analysis & permitting experience; selection subfactor</i>)	20	See Note 2, Exhibit 1	

Firm's Current Workload/ Availability of Personnel (<i>firm's contractual commitments for services related to the Brent Spence Bridge and Intel's Semiconductor manufacturing site</i>)	5	See Note 4, Exhibit 1	
Consultant's Past Performance (<i>ODOT CES ratings for design/environmental projects</i>)	15	See Note 3, Exhibit 1	
Project Approach (<i>Project understanding, efficiency & innovation</i>)	40		
Total	100		

Exhibit 1

1. The proposed project manager for each consultant shall be ranked, with the highest ranked project manager receiving the greatest number of points, and lower ranked project managers receiving commensurately lower scores. The rankings and scores should be based on each project manager's experience on similar projects and past performance for the Montgomery County Engineer's Office and other agencies. The selection committee may contact ODOT and outside agencies if necessary. Any subfactors identified should be weighed heavily in the differential scoring. Differential scoring should consider the relative importance of the project manager's role in the success of a given project. The project manager's role in a simple project may be less important than for a complex project, and differential scoring should reflect this, with higher differentials assigned to projects that require a larger role for the project manager.
2. The experience and strength of the assigned staff, including subconsultant staff, should be ranked and scored as noted for Number 1 above, with higher differential scores assigned on more difficult projects. Any subfactors identified in the project notification should be weighed heavily in the differential scoring. As above, other agencies may be contacted.
3. The consultants' past performance on similar projects shall be ranked and scored on a relative, differential scoring type basis, with the highest ranked consultant receiving a commensurately greater number of points. The selection team should consider ODOT CES performance ratings if available and consult other agencies as appropriate. The use of CES ratings shall place emphasis on the specific type of services requested.
The differential scoring should consider the complexity of the project and any subfactors identified in the project notification.

4. The consultant's workload and availability of qualified personnel, equipment and facilities shall be ranked and scored on a relative, differential scoring type basis. The scoring shall consider quantifiable concerns regarding the ability of a firm (or firms) rated higher in other categories to complete the work with staff members named in the LOI.